

# Christ Nagar International School

Kazhakootam, Thiruvananthapuram



Cambridge Assessment  
International Education  
Centre No. IN653



## Handbook 2023-'24

Name: CNItE .....

Grade: ..... Division: .....

Name of the Class Teacher: .....

Mobile: 9539539604, 9495939047/49

Web : [www.cnis.in](http://www.cnis.in)

E-mail : [cnistvm@gmail.com](mailto:cnistvm@gmail.com)

[principal@cnis.edu.in](mailto:principal@cnis.edu.in)



Scan with your  
phone to visit  
CNIS website.

LOCATION MAP





Jesus Christ  
*Our Guiding Force*

***Lead Kindly Light !***

*Keep us always in the right Way  
And guide us always to the Truth  
That alone can enrich our Life*

# **Christ Nagar International School**

Cambridge Assessment International Education  
Registered Centre - IN653



## **PARTNERSHIPS WITH :**

- ❖ Goethe-Zentrum - Thiruvananthapuram
- ❖ Alliance Française - Thiruvananthapuram
- ❖ Springwood Heath Primary School, Liverpool, UK
- ❖ IES Sanje Secondary School, Spain
- ❖ St. Michael's, Switzerland

## Memorandum

Name of the Pupil .....

Admission No.....Grade .....Div.....Blood Group.....

Date of Birth.....Aadhaar No.....

E-mail ID .....

Name of the father .....

Office address .....

.....*Phone*.....

Name of the mother .....

Office address.....

.....

.....*Phone*.....

Residential address .....

.....

..... *Phone*.....

School bus number & boarding point .....

Name of the local guardian (if any).....

Relationship to the student.....

Signature..... *Phone*.....

Siblings in this school with Grade .....

.....

Mobile No. to be contacted in emergency .....

We agree to abide by the rules and regulations given in the school handbook.

Father's Signature..... Mother's Signature.....

## CMI Education Policy Statement

We, the Carmelites of Mary Immaculate, after the example of our founder Saint Kuriakose Elias Chavara, consider education as the integral formation of the human person for the fulfilment of his/her individual and social responsibilities.

Our educational endeavours aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy, and socially acceptable, who will champion the cause of justice, love, truth and peace, and who are ever open to further growth.

The secret of the success of our educational institutions is a community of teachers who are committed to their vocation, professionally competent, morally upright, just, and humane in dealings, culturally sensitive and who grow in the true vision of education.

We aspire towards creating a just and humane society where the dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national unity are upheld, and where the poor and the marginalized are specially taken care of.

We must reach out to the families, primarily of the students, to assist them in their needs, to share in their joys and sorrows, and to help them experience love and freedom so that the students realize that our educational institutions are an extension of their homes.

Our institutions are open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social, and religious traditions. As they are privileged to be in our institutions, they will also have the right to get acquainted with the person of Jesus Christ and his Gospel. Being institutions established and administered by and for a minority community based on religion, they will give preference to Christians in admissions and appointments and have a special concern for the faith formation of the Christian youth.

Our institutions are also open to society at large by making their resources available for ongoing education and growth.

For the realization of this CMI goal of education, we invite students, parents, and teachers to share this vision and to cooperate with us wholeheartedly.

**THE LORD'S PRAYER**

Our Father in heaven, holy be Your name;  
let Your kingdom come; Your will be done  
on earth as in heaven .

Give us our daily bread. Forgive us our sins  
as we forgive those who sin against us. Do not let  
us fall into temptation but deliver us from evil.  
Amen

**PRAYER BEFORE CLASS**

O loving and merciful God / Inspire us / to choose  
good / and to avoid evil. / Allow us the sensitivity  
/ to see the needs / of our neighbours / and the  
strength / to respond gently.

Give us the courage / to follow the truth, / and the  
grace / to know you.

O God / all knowledge is in you. / Bless our  
studies, / enlighten our minds, / strengthen our  
memory, / and direct our will / towards what is  
right. / O God bless all the CNItes / and our great  
CNIS. Amen

**PRAYER AFTER CLASS**

We thank you, Almighty God, for having helped us  
in our lessons, and having kept us healthy and  
happy, all throughout the day. Amen

**PRAYER BEFORE EXAMINATION**

O God, enlighten our minds, strengthen our  
memory, and bless us to do well in the examination.  
Keep us healthy, in mind and body, all throughout  
our examinations. Amen

**PRAYER OF CNItes**

Oh, loving and merciful God, I thank You for this new and wonderful day. Bless me and this day. Fill me with Your grace. Bless me so that I can dedicate my time and energy for studies.

Give me the strength to resist all the distractions which will affect my studies.

Grant me keenness of mind, capacity to remember, skill in learning, subtlety to interpret and eloquence in speech.

May You guide the beginning of my work, direct its progress, and bring it to its completion.

Give me the courage to ask questions when I don't understand. Give me the humility to ask for help when I need it. Help me to accept the grades that I get after I have done all that I can do.

Let me be grateful for having the privilege of studying at Christ Nagar International School while many others don't have such a rare opportunity.

Help me to make the most of the wonderful gifts you have given me. Help me to use my words, and actions carefully and let me be a gentle and polite student so that I may be loved and respected by all. God I promise that today I will be a Good Student.

Give me hope for the future and help me to trust that whatever the future brings, You are there with me, holding me in Your loving embrace.

God bless my dear and Loving Parents and my Home. God bless my Great Christ Nagar International School, its management, my Dear Director, my Dear and Loving Teachers, non-teaching staff and



coaches of our co-curricular activities.  
 Dear God, bless all my class mates and  
 all the students of CNIS.  
 Grant me the blessing to  
 love them, help them and work with them.

**I love you God  
 Bless Me and My Great CNIS.**

**I am a CNite      I love my CNIS**



**LEAD, KINDLY LIGHT**

Lead, kindly Light, amid th' encircling gloom,  
 Lead Thou me on!  
 The night is dark and I am far from home,  
 Lead Thou me on.  
 Keep Thou my feet; I do not ask to see  
 The distant scene: one step enough for me.  
 So long Thy power hath blessed me, sure it still  
 Will lead me on.  
 O'er moor and fen, o'er crag and torrent, till  
 The night is gone;  
 And with the morn those angel faces smile,  
 Which I have loved long since, and lost a while.

**PRAYER OF ST. FRANCIS OF ASSISI**

Make me a channel of your peace,  
 Where there is hatred, let me bring your love,  
 Where there is injury, your pardon, Lord  
 And where there's doubt, true faith in you.  
*Ch.    Oh Master, grant that I may never seek  
 So much to be consoled as to console,  
 To be understood as to understand,  
 To be loved as to love with all my soul.*

Make me a channel of your peace,  
Where there's despair in life, let me bring hope,  
'Where there is darkness, Lord, your shining light,  
And where there's sadness, ever joy.

Make me a channel of your peace,  
It is in pardoning that we are pardoned,  
In giving to all men that we receive,  
And in dying that we're born to eternal life.

**PRAYER SONG : LIGHT OF THE WORLD**

Light of the world  
You stepped down into darkness  
Opened my eyes, Let me see  
Beauty that made this heart adore you  
Hope of a life spent with you

Here I am to worship  
Here I am to bow down  
Here I am to say that you're my God  
You're altogether lovely  
Altogether worthy  
Altogether wonderful to me

King of all days  
So highly exalted  
Glorious in heaven above  
Humbly you came to the earth you created  
All for love's sake became poor

Here I am to worship  
Here I am to bow down  
Here I am to say that you're my God  
You're altogether lovely  
Altogether worthy  
Altogether wonderful to me

I'll never know how much it cost  
To see my sin upon that cross

Here I am to worship  
Here I am to bow down  
Here I am to say that you're my God  
You're altogether lovely  
Altogether worthy  
Altogether wonderful to me

**HERE I AM, LORD**

I, the Lord of sea and sky,  
I have heard my people cry.  
All who dwell in dark and sin  
My hand will save.

I who made the stars of night,  
I will make their darkness bright.  
Who will bear my light to them?  
Whom shall I send?

Here I am, Lord. Is it I, Lord?  
I have heard you calling in the night.  
I will go, Lord, if you lead me.  
I will hold your people in my heart.

**NATIONAL ANTHEM**

Jana gana-mana-Adhinayaka, jaya he  
Bharatha-bhagya-vidhatha.  
Punjab - Sindhu- Gujarat-Maratha  
Dravida Utkala-Banga  
Vindhya Himachala -Yamuna -Ganga  
Uchala jaladhi-taranga  
Tava subha name jage,  
Tava subha asisha mage  
Gahe tava jaya-gatha.

Jana-gana-mangala dayaka - jaya he  
 Bharatha-bhagya vidhatha  
 Jaya he, jaya he, jaya he  
 Jaya jaya jaya jaya he!

### SCHOOL ANTHEM

Hail ! Christ Nagar Alma Mater! Hail!  
 We, thy children, in grey and blue,  
 Around thy glorious banner stand,  
 With lamps lit from thy sacred Light  
 To guide our steps in the encircling gloom.  
 Singing the hymn of Rishis of yore.  
*"Tamaso ma jyothir gamaya"*

God bless our glorious Alma Mater!  
 In faith and hope we'll march ahead  
 In quest of Truth that liberation brings  
 From bondage of falsehood, ignorance and death  
 Ush'ring in the Lord's joy  
 As we chant the Maharshi's hymn,  
*"Asato ma Sat gamaya"*

O glorious Christ Nagar, Alma Mater!  
 Teach us to love and bright'n the world,  
 That is crippled and broken apart,  
 By our own greed, hate and malice.  
 O ! help us heal this moribund world,  
 And make it whole, an abode of peace.  
*"Mrityor ma Amritham gamaya"*

*"Asato ma Sat gamaya  
 Tamaso ma Jyothir gamaya  
 Mrityor ma Amritham gmaya"*

(God bless CNIS Alma Mater!)

**CHRIST NAGAR INTERNATIONAL SCHOOL**  
Kazhakootam, Thiruvananthapuram

**MANAGER**  
**Rev. Fr Paul Mangad CMI**

**GOVERNING BODY**

1. Rev. Fr Paul Mangad CMI
2. Rev. Fr Thomas Chennattusserry CMI
3. Rev. Fr Robin Pathinarilchira CMI
4. Rev. Fr Dr. Mathew Thengumpally CMI
5. Rev. Fr Jimmy Moolayil CMI
6. Rev. Fr Xavier Ambatt CMI

**ADVISORY COMMITTEE**

1. Rev. Fr Paul Mangad CMI (*Manager*)
2. Rev. Fr Thomas Chennattusserry CMI  
(*Principal, Christ Nagar International School*)
3. Rev. Fr Robin Pathinarilchira CMI  
(*Vice Principal and Bursar*)
4. Rev. Fr Dr. Mathew Thengumpally CMI  
(*Principal, Christ Nagar Higher Secondary School*)
5. Rev. Fr Jimmy Moolayil CMI  
(*Principal, Christ Nagar English Higher Secondary School*)
6. Rev. Fr Xavier Ambatt CMI  
(*Principal, Christ Nagar Central School*)
7. Dr. Sabitha P.R (*Section Head, Senior School*)
8. Ms. Pallavi Singh (*Section Head, Middle School*)
9. Ms. K. Preeti (*Section Head, Junior School and Kindergarten*)

10. Ms. Gleena Johny (*Staff Secretary*)
11. Ms. Manisha Bhandari (*Cambridge Exam Officer*)
12. Ms. Jishitha Abhish (*Internal Exam Officer*)
13. Mrs. Rachel George (*Parent*)
14. Mr. Suraj Jacob (*Parent*)
15. Mr. Ajin Thomas (*Parent*)
16. Ms. Amina N. (*Parent*)
17. Ms. Manjumol K (*Office Administrator*)
18. School Leader
19. Deputy School Leader

**MEMBERS OF STAFF**  
**ADMINISTRATIVE STAFF**

**PRINCIPAL**

**Rev. Fr Thomas Chennattusserry CMI**

**VICE-PRINCIPAL**

**Rev. Fr Robin Pathinarilchira CMI**

**SECTION HEAD - SENIOR SCHOOL / CAMBRIDGE CO-ORDINATOR**

**Dr. Sabitha P.R.**

**SECTION HEAD - MIDDLE SCHOOL / CAMBRIDGE CHECKPOINT  
CO-ORDINATOR**

**Ms. Pallavi Singh**

**SECTION HEAD - JUNIOR SCHOOL & KINDERGARTEN**

**Ms. K. Preeti**

**CAMBRIDGE EXAM CO-ORDINATOR**

**Ms. Manisha Bhandari**

**TEACHING STAFF****Department of English**

Dr. Sabitha P R	MA, B.Ed, Ph.D.
Ms. K.Preeti	MA, B.Ed
Ms. Gleena Johny	MA, B.Ed
Ms. Revathy R. L	BA, B.Ed
Ms. Caran Anna Varghese	MA, B.Ed

**Department of Science**

Ms. Manisha Bhandari	MSc, B.Ed
Ms. Soni Singh	MSc, B.Ed
Ms. Pallavi Singh	MSc, B.Ed
Ms. Sayujya Vishakh	BSc, B.Ed
Ms. Lekshmy Mohan	BSc, B.Ed
Ms. Janet John	BSc, MA, B.Ed
Ms. Roshni Jose	BSc, MA, B.Ed
Ms. Shyno Mary Jacob	M.Sc, B.Ed
Ms Jomy Joy	B.Pharm
Ms Krishnendu S	MSc, B.Ed

**Department of Mathematics**

Mr. Vinod R.	MSc, B.Ed
Ms. Winnie Damian	BSc, B.Ed
Ms. Smitha Rajan	MSc, B.Ed
Ms. Vidya Rani I. P.	MBA, B.Ed
Ms. Veena Vinod	MSc, B.Ed
Ms. Chinnu Maria Jose	MSc, B.Ed

**Department of Humanities**

Ms. Jishitha Abhish (History)	MA, B.Ed
Dr. Aswathy Mathew (Sociology)	MA, Ph.D
Mr. Steffin Babu (Geography)	MA

**Department of Computer**

Ms. Raji Celin Joy	BSc, MA, B.Ed, MCA
Ms. Sreeja S.S	MCA
Ms. Priya Santosh	BSc, MCA

**Department of Additional Languages**

Ms. Josy Chinchu (Malayalam)	MA, B.Ed, PGD in Journalism
Ms. Maya Nair (Hindi)	MA, B.Ed
Ms. Beena Jayaram (French)	BA, PGDF (French)

**Department of Psychology and Life Skills**

Ms. Rashmi Panicker	BA, Diploma in counselling Psychology, MSW, MSc
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**School Counsellor**

Ms. Rashmi Panicker	BA, Diploma in counselling Psychology, MSW, MSc
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**Kindergarten**

Ms. Sreeja Stephen	BSc, Montessori
Ms. Anna Roshin Mathew	M.Com, Montessori
Ms. Amala Agnes Gibee	BA, TTC, Montessori
Ms. Greeshma M	BA, PG Diploma, Montessori
Ms. Anjana B S	BSc, MSW, ADMCED

**Department of Co Curricular Activities**

Mr. Anish J. S. (Art)	BFA
Ms. Theophine Simon (Dance)	BPA
Ms. Aishwarya Arangil (Yoga)	MSc, B.Ed
Mr. Anandhu Prasad (PE)	BPE, MPed, KTET
Mr. Kevin Baburaj (Music)	BA
Ms. Aswathy P	BPE, MPed, KTET



**NON-TEACHING STAFF****Administrative**

Ms. Manjumol K. (*Office Administrator*)

Mr. Pradeep V A (*Supervisor*)

Ms. Lekha V. G. (*D.T.P. Operator*)

Ms. Asha S (*Accountant*)

Ms. Sreelekshmi G. S (*P.R.O*)

Ms. Prabitha P. L (*Librarian*)

Mr. Anand J. C. (*System Admin*)

**Supporting**

Ms. Beena Krishnan

Ms. Mini A.

Ms. Sreekala T.

Ms. Sindhu C.

Ms. Preetha L.

Ms. Latha A.

Ms. Sudheena S.

Ms. Saritha S. L.

Ms. Anithakumari K

Ms. Manju V

Ms. Sandhya V

Ms. Vinitha V

Ms. Rani R

Ms. Maya M

Mr. Akhil Das C.

Mr. Johny Fredy

Mr. Gireeshkumar C.

Mr. Vijith V. J

Mr. Nagendra Ghimire (*Security*)

## CHRIST NAGAR GROUP OF EDUCATIONAL INSTITUTIONS

### A HISTORICAL SKETCH

The contributions made by the Carmelites of Mary Immaculate (CMI), the first indigenous Catholic Congregation of India, in the educational field of Kerala were pioneering and revolutionary. Saint Kuriakose Elias Chavara, the Founder of the CMI Congregation, established the first Catholic School of Kerala at Mannanam in 1846. All the other CMI Monasteries also followed that movement. In the year 1864, Blessed Chavara, in his capacity as the Vicar General of the

Syro-Malabar Church, ordered all the parishes to start schools adjacent to them. This historic order triggered the emergence of a galaxy of educational institutions all over the State. It also became the basis of the socio-economic development of the whole State. The main aim of the entire educational endeavour of the Congregation is to bring about a social transformation with an emphasis on an option for the poor, coupled with the target of the moral reconstruction of the society. Today, the CMIs run about 449 educational institutions which include Schools, Arts and Science Colleges, Autonomous Colleges, M.Ed and B.Ed Colleges, Engineering Colleges, Polytechnic Colleges, ITC Centres, Nursing Schools, Research Centres, and a Medical College.

### CHRIST NAGAR GROUP OF EDUCATIONAL INSTITUTIONS

Christ Nagar Group of Educational Institutions consists of five unaided, recognized schools under different Boards of Education, an Arts and Science College and two Kindergartens.

All these institutions are owned and managed by the Fathers of the Catholic minority community and of the

Catholic religious congregation, Carmelites of Mary Immaculate (CMI). The Prior of Christ Hall is the Manager. All these institutions are co-educational.

***Christ Nagar Eng. Hr. Sec. School (State Board)***

Christ Nagar English Higher Secondary School was started in 1976 as a recognized and unaided English Medium School recognised by the General Education Department, Government of Kerala. The school was upgraded to a Higher Secondary School in 2002 with Science and Commerce streams in standards XI and XII.

***Christ Nagar Hr. Secondary School (ICSE)***

Recognizing the competency and resources of the management of Christ Nagar in running educational institutions with efficiency, the public pressurized the school authorities to start a school on the national pattern of syllabus and curriculum for the children of the parents who have an interstate transfer. Thus, Christ Nagar ICSE School was started in 1994 and it was upgraded to a Higher Secondary School in 1996 with the Science stream in Classes XI and XII

***Christ Nagar Kindergarten, ICSE***

The pre-primary section - Christ Nagar Kindergarten- was started in June 1999. The Kindergarten is run under the guidance of an advisory board of expert educationists and by a team of professionally trained and dedicated teachers. It caters to the developmental and educational needs of children under six years of age in accordance with the contemporary principles of child education during this formative period of childhood.

***Christ Nagar Central School (CBSE)***

Once again, catering to the public demand, Christ Nagar Management started the Central School at Vellayambalam in 2005 with classes from 1 to 10, affiliated with the Central Board of Secondary Education, Chennai.

***Christ Nagar Kindergarten, CBSE***

Christ Nagar Kindergarten along with the Christ Nagar Central School, Kowdiar was started in June 2015.

***Christ Nagar Public School, Valakkadu, Attingal***

Christ Nagar Group of Institutions started its ninth institution-Christ Nagar Public School- at Valakkadu, Attingal in the year 2016.

***Christ Nagar International School (IGCSE)***

In response to the increasing demand for quality education that is global in nature, the Christ Nagar International School was started in May 2004. The school is affiliated with the Cambridge Assessment International Education, UK, a unit of the University of Cambridge, and provides a high-profile qualification, recognised by universities and institutions of higher education around the world.

CNIS is the first CMI school to attain the Cambridge Assessment International Education (CIE) status and the second in Kerala. The academic ambience of this school and its serene setting induce the best from every student who comes to worship in this temple of knowledge and wisdom.

The Christ Nagar International (IGCSE) School has a new campus which is located at Kazhakootam (Trivandrum) since the year 2021.

***CNIS Kindergarten***

Fifteen years of imparting meaningful education by CNIS called for innumerable requests from the parent community to start a kindergarten section. The school spread a garden for the little ones to bloom. CNIS started its first batch of LKG in the year 2019-20 with unique features and now classes for UKG have also started.

### **Vision Statement**

Christ Nagar International School seeks to impart holistic education, in a healthy environment, envisaging the creation of a generation of global citizens clad in Excellence by nurturing the values of Integrity and Empathy.

### **Mission Statement**

Christ Nagar International School aims at the holistic development of a student with great emphasis on the Spiritual, Emotional, Intellectual and Physical integrity so that the student can face this challenging world without fear. At CNIS, this holistic development of an individual is attained through academic excellence, professional competence and personal, inter-personal and societal skills.

### **Our Values**

Christ Nagar International School tries to impart the following values :

- Faith in God
- Concern for Fellow Beings
- Moral Uprightness
- Social Responsibility
- Pursuit of Excellence
- Professional Competence

### **CAMBRIDGE VALUES FOR LEARNERS**

- Confident in working with information and ideas.
- Responsible for themselves
- Reflective as learners
- Innovative and equipped for new and future challenges
- Engaged intellectually and socially

**CNItes and CNIS**

The students of Christ Nagar International School will be known as CNItes. Our school will be known as CNIS or Christ Nagar International School.

***Creating International Awareness:*** The school has always addressed and infused global awareness among the students by teaching them about global issues, encouraging them to recognize the incredible opportunities that are created by the diversity and richness of culture that is there across our planet thereby creating a platform that enables the students to benefit from a wide range of cultural perspectives which requires a global education focus that is imparted through the well-designed syllabus of our school.

***Learner Centred Approach:*** CNIS follows the core elements of a student-centred approach by providing a healthy, hygienic, and safe learning environment. The school provides personalised learning strategies, individual attention, nurturing positive relationships and caters to the essential needs of the child. Overall, learners act as active agents which enables them to develop a sense of positive identity and belonging.

***Relationship between Teacher and Student:*** In CNIS the teacher-student relationship is built on the foundation of mutual respect, trust, and continuous communication. The teachers create an emotionally safe learning space where different opinions are equally respected.

***Child Protection Policy:*** CNIS believes that a child's welfare is paramount. Every child has a right to be safeguarded from harm and to have their welfare safeguarded. It seeks to be a haven for students who may be experiencing abuse or neglect in any aspect of their lives. The school ensures that all children in their care

are provided with a safe, secure, and nurturing environment to grow and develop, both in and out of school.

**Complaint Policy:** At CNIS, complaints are taken very seriously. Complaints are listened to and investigated openly and honestly. When dealing with complaints, the school shall encourage resolution of all concerns as quickly as possible.

**Mentoring:** The class teachers assume the role of mentors and give personal attention to the students. The mentors will closely observe the students and they will act as their spiritual director, mother, friend, adviser, role model etc.

**Policy to Prevent Bullying:** Bullying is totally at variance with the ethos of CNIS and will not be tolerated. Christ Nagar International School recognises and respects the dignity of everyone. Our commitment to a diverse community helps us to achieve excellence by promoting a culture of learning, appreciation and understanding with the expectation that each member of our CNIS community will treat everyone with care and respect, valuing and treasuring our differences. Should a pupil be involved in bullying, it will be treated as one of the most serious infringements of school policy and will be dealt with accordingly.

#### VALUES IN PRACTICE

- ◆ The **CNites** will give at least half an hour every day for spiritual exercises like reading the Sacred Scripture and leading the family in the daily prayer including the prayer of Christ Nagar International School.
- ◆ The **CNites** will spend some time with their family members every day to pray together, eat together and speak to each other thereby learning the values of family life.

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You should forgive and forget the wrong doings of others.

- ◆ The *CNites* will find some time, to help their parents in the kitchen (every day), wash their clothes (weekly), and clean their house and its premises (monthly). The *CNites* will do their personal chores like arranging their books, polishing shoes etc. on their own. They will allocate some time to engage in their hobbies and personal diary writing.
- ◆ The *CNites* will try their best to sacrifice some of their pleasures and collect some money for the well-being of the unprivileged people.
- ◆ The *CNites* will take part in all the co-curricular activities of the school in order to develop physical fitness, professional behaviour, interpersonal skills, emotional and mental growth, and a sense of teamwork.
- ◆ The *CNites* will embody professionalism, honesty, integrity as well as high moral and ethical standards.
- ◆ The *CNites* will create in themselves and in other students hope, confidence, commitment, energy, enthusiasm, hard work, and a sense of sacrifice.
- ◆ The *CNites* will foster the effort of personal growth (spiritual, emotional, intellectual) which will help themselves and the society to grow better. They shall believe in their inherent potential to grow professionally and personally to their highest capabilities. They will nurture their innovative skills and will encourage themselves constantly to learn and grow.
- ◆ The *CNites* will try to develop a distinguished CNIS style in their speech, activities, and behaviour; speaking well and exhibiting exemplary behaviour in all that they do - a CNIS culture and style.



- ◆ The **CNites** will be self-critical, questioning and committed to personal excellence and self-improvement.
- ◆ The **CNites** will not criticize its management, teachers, and other students in public. Instead, they will give constructive feedback for their improvement.
- ◆ The **CNites** shall recognize that the most important assets of their life at CNIS are their classmates, friends, teachers, and management.
- ◆ The **CNites** will respect the rights of others and will consider them as equals.
- ◆ The **CNites** will strive to be the best ambassadors of CNIS.
- ◆ The **CNites** must have a sense of pride when talking about CNIS.

#### **SCHOOL TIMING**

08.15 am to 02.30 pm

#### **SYLLABUS**

CNIS is a registered centre of Cambridge Assessment International Education, part of the University of Cambridge. The school follows the syllabus prescribed by the University of Cambridge which helps develop vital educational skills in the students.

The Cambridge Pathway followed in school:

#### ***Cambridge Primary (Grades I-V)***

The school offers Cambridge English, Science and Mathematics. Apart from the mentioned subjects the school provides additional subjects such as Social Studies, Computers and General Awareness. Internal reviews are conducted to assess the development of the students.

***Cambridge Lower Secondary (Grades VI-VIII)***

The school offers the following subjects - English, Mathematics, Physics, Chemistry, Biology, History, Geography, Information & Communication Technology.

***Cambridge Upper Secondary- IGCSE*** (Two year programme comprising Grades IX & X)

The school offers the following subjects - First Language English (0500); French (0520); Mathematics (0580); Physics (0625), Chemistry (0620) & Biology (0610)/Combined Science (0653) OR Coordinated Sciences (0654); Geography (0460)/Sociology (0495)/Environmental Management (0680); Information & Communication Technology (0417)/ Art & Design (0400).

***Cambridge Advanced - AS/A Levels***  
( *Grades XI & XII*)

The school offers the following subjects - English General Paper (8021), Mathematics (9709)/ Psychology (9990), Sociology (9699), Physics (9702), Chemistry (9701), Biology (9700)/ Information Technology (9626)

***Additional Languages (Grades I-VII)***

The school offers Hindi, Malayalam, French and German as additional languages.

***Value Education and Life Skills (Grades LKG-X)*** : From the academic year 2019-20, the school has offered an innovative concept to impart value education through School Cinema. It is a film-based learning curriculum to inculcate life skills and values in the students. Award-winning children's films along with follow-up activities will ensure enjoyable and memorable holistic growth and character-building in the students.

**CAMBRIDGE EXAMINATIONS IN THE SCHOOL**

- *Cambridge Primary Checkpoint Examination* (at the end of Grade V). The school offers the May session which begins in April.
- *Cambridge Lower Secondary Checkpoint Examination* (at the end of Grade VIII). The school offers the May Session which begins in April.
- *IGCSE Examination* (at the end of Grade X). The school offers the March Session which begins in February. Examination for some subjects is held in the October series.
- *AS/ A LEVEL Examination* (in Grade XI / XII). The school offers the March Session which begins in February.

**CAMBRIDGE INTERNATIONAL AND AIU RECOGNITION**

The Council of Boards of Secondary Education (COBSE) recognizes IGCSE (Grade X) qualification as equivalent to any other Indian board's secondary qualification.

The Association of Indian Universities (AIU) recognizes the A-level certificates for admission to Indian Universities.

A minimum of 5 passes in the IGCSE and 3 passes at the GCE A Level, including English, with Grades C and/or above (between A\* and C), is required for admission to the Undergraduate Courses within India. Candidates intending to join Medical/Engineering degree programmes are required to have obtained A Level passes in Physics, Chemistry, Biology/Mathematics and English in addition to 5 C's at IGCSE. Please refer to [www.aiu.ac.in](http://www.aiu.ac.in) for more details.

**ORIENTATION ON HIGHER STUDIES / CAREER GUIDANCE**

CNIS organises orientation sessions on higher education for AS & A level students, every year, in order to adequately equip them for their future studies. Resource Personnel from various universities within India and abroad (UK, USA, UAE, Australia, and Canada in particular) are invited to the school so that the students get acquainted with the umpteen possibilities for higher studies.

CNIS annually organises online and offline career guidance sessions for the Higher Grades under the career counselling platform, CareerGuidance@CNIS, with a view to introducing various courses and universities in India and abroad. Alumni of Christ Nagar International School will be the resource persons. The programme helps students choose their subject combinations and possible courses for higher studies. Students are also given a few outsourced sessions every year.

**ASSESSMENT POLICY**

**Classwork :** Classwork helps to empower both teachers and students to improve the quality of learning in the classroom. It acts as one of the assessment strategies wherein students' punctuality completion and quality of the work and submission are evaluated.

The notebooks of the students will be corrected by the teachers regularly. Students should finish their notes on time and submit the same for correction. In case a student takes leave, then he/she has to complete the notes upon his/her return.

**Homework Policy :** Homework serves to develop regular study skills and the ability to complete assignments independently. Students are encouraged to develop as independent learners, and doing homework is one of the

main ways in which the skill of independent learning can be acquired.

### **Lesson Extension Activities**

*Work Sheets* : Worksheets for all the subjects will be given to the students as and when required.

*Projects* : Teachers will give small projects to the students. The main aim of the projects is to learn by doing. Keeping this objective in mind, teachers will select topics related to each chapter.

*Internal Assessment* : The academic year is divided into two terms. Each term will have a set of class tests, a mid-review, and a term review.

### **Marks Awarded :**

Mid Reviews	: 25 for each subject
Term Reviews	: 50 for each subject
Internal Assessment	: 20 (once in each term)

*Progress Report* : A detailed report on a student's academic and co-curricular progress will be given to the parents after each Mid Review and Term Review.

*Open House* : Parent-teacher meetings are arranged periodically to evaluate the overall development of the students. They are arranged class-wise.

### **PROMOTION**

- 1) Promotion is granted based on the general progress of the pupil during the academic year, not merely on the results of the Annual Review. The records of periodic tests, Mid Reviews, Terminal Reviews etc., will be considered at the time of promotion.
- 2) A minimum attendance of 75% of the total working days of the academic year is compulsory for promotion.
- 3) Results declared at the end of the year are final and will not be reconsidered. The promotion lists will be

put up in the school notice board as well as the school website. Results will be withheld, if fees or dues are in default.

### **MERIT AWARD**

With a view to motivate students to achieve greater heights in the Board Examinations, mementoes have been instituted for outstanding performances in the IGCSE and A Level Examinations. The mementoes are awarded on Merit Day conducted every year in the school.

### **CO-CURRICULAR ACTIVITIES**

In addition to the regular, compulsory co-curricular activities (Art, Music, Dance, PE) as mentioned in the class timetable, the school has various other co-curricular activities, for the emotional, physical, and interpersonal growth of the students. All the students of Grades I-VII are required to take part in any one of these co-curricular activities.

1. Pencil Drawing	7. Karate
2. Western Dance	8. Roller Skating
3. Basket ball	9. Keyboard
4. Dance	10. Yoga
5. Violin	11. Lawn Tennis
6. Guitar	12. Table Tennis

All the students of **Grades VIII - XII** are required to take part in any one of these co-curricular activities -

- ❖ Space Club
- ❖ MUN

All the students of Grades VIII - XII are encouraged to take part in any one of these co-curricular Clubs:

- ❖ English club
- ❖ Science club
- ❖ IT club
- ❖ Social Science club
- ❖ Mathematics club
- ❖ Nature club
- ❖ Space club

**Four Houses :** The students of CNIS are divided into 4 houses [**Amazon** (Red), **Ganges** (Green), **Nile** (Yellow), **Volga** (Blue)] and with the help of their teachers they will organise events. It will aid the students in improving their leadership qualities, talents, and organisational skills. Interhouse competitions will also be held.

### ***Events, Feasts and Celebrations***

- ❖ Academic Year Inauguration
- ❖ CNIS Election
- ❖ Investiture Ceremony
- ❖ International Yoga Day
- ❖ World Music Day
- ❖ World Environment Day
- ❖ Teachers' Day and Talents Day
- ❖ Independence Day
- ❖ Onam
- ❖ Educational Fair
- ❖ Fun Trip
- ❖ Kerala Piravi
- ❖ Children's Day
- ❖ Principal's Day
- ❖ Chavara Day
- ❖ Sports Day
- ❖ Gratitude Day
- ❖ Merit Day
- ❖ Class Social
- ❖ Christmas and Annual Day

### **SCHOOL LEADERS AND PREFECTS**

- ◆ The **School Leader** will also be known as the School Ambassador who will be assisted by the **Deputy School Leader**. There will be a **Girls' Guild Ambassador, Arts Club Secretary, Sports Captain, Student Editor, Wellness Envoy and Goodwill Ambassador**.

- ◆ All the class leaders will be known as **Prefects** and **Vice Prefects**. They will monitor the daily activities of the class.
- ◆ There will be **Captains, Vice Captains** and **Girls' Representatives** for each House.
- ◆ The office bearers will function under the guidance of the Principal, Section Heads, House Mistresses and the respective Class Teachers.

#### **CHARITY DRIVE – 'KIDS-SUPPORT-KIDS'**

This programme encourages the students to understand the purpose of charity for any society and inculcate in them a habit of donation.

#### **COMMUNITY SERVICE INITIATIVE - HUMANITÉ**

Humanite, the Community Service Initiative of CNIS, aims at enhancing the community awareness of the students. The programme imparts first-hand experience of working for and helping the needy, belonging to the underprivileged sections of society.

#### **FACILITIES**

- Art Studio
- AV Rooms
- Cafeteria and Dining Room
- Conference Room
- Counselling Room
- Dance Room
- Exam Office Room
- Girls' Cell
- Infirmary
- Junior IT Lab
- Junior Science Lab
- KG Play Area
- Language Lab
- Library

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Even if you are grown in age and maturity, you have to respect your parents and submit to them.



- Math Lab
- Music Room
- Open Stage and Gallery
- Out door Courts (Tennis, Basket Ball, Football)
- Prayer Room
- Sick Room
- Senior IT Lab
- Senior Science Labs (Physics, Chemistry, Biology)
- Sports Room
- Theatre
- Visitors' Lounge
- School Bus

***Laboratories / Audio-Visual rooms*** : Under the guidance of the teachers, the students will have access to state-of-the-art laboratories (Junior and Senior) in Physics, Chemistry, Biology, and IT and the Audio-visual rooms.

### ***Library***

1. CNItes should use the school library regularly.
2. Students of Grade V onwards are permitted to borrow two books at a time from the school library and should retain them only for a period of one week.
3. The librarian may call for the return of a particular book even before the expiry of the due date. Reference books and periodicals should not be taken out of the Reading Room.
4. A borrower who does not return a book by the due date will be allowed a grace period of one week. If he/she fails to return the book even after the grace period, he/she will be liable to pay a fine at the rate of Rs 5/- per day.
5. Borrowers should report any damage, loss of pages, pictures, etc. to the Librarian before they accept the books.

6. Books borrowed are non-transferable. It is the responsibility of the borrowers to take care of the books borrowed by them.
7. If any book is lost, damaged, or badly handled, the actual cost for the replacement of the book will have to be paid by the borrower.
8. Every book borrowed should be returned by the end of February, every year.
9. Strict silence should be maintained inside the library.

#### **ATTENDANCE POLICY**

1. Regular attendance is expected of every CNITE and no CNITE shall absent himself/herself from the class without prior permission from the class teacher or the Principal. If prior permission could not be obtained for reasons beyond control, an application for leave signed by the parent or guardian should be sent to the Principal on the first day of presence. Persistent absence and late attendance will render the CNITE liable for disciplinary action. A minimum attendance of 75% of the total working days of the academic year is compulsory for promotion.
2. Absence from an examination without sanctioned leave and at the reopening of classes after the holidays will be viewed seriously. In the case of illness, a medical certificate should be submitted.

#### **DRESS CODE**

##### ***Formal Dress Code of the School***

1. *Boys:* Blue Blazer (on special occasions), Blue Pants, Striped Blue half sleeve shirt, Black Shoes and White socks, Maroon Tie.
2. *Girls:* Blue Blazer (on special occasions), Blue Pants, Striped Blue half sleeve shirt, Black Shoes and White socks, Maroon Tie.

**Daily Uniform**

1. *Boys* : Striped Blue Half Sleeve Shirt, Blue Pants, Maroon tie, Black shoes and White socks. (Shorts are not allowed)
2. *Girls* : Half Sleeve Shirt with Blue vest, Blue Pants , Black Shoes and White Socks, Maroon Tie.
3. *Wednesday Uniform*: CNites should wear a White T-shirt with black trousers, Black Shoes, and White Socks on Wednesdays.
4. *House Uniform*: CNites should wear a House T-shirt with black trousers, Black Shoes and White Socks on Fridays.

**CODE OF CONDUCT AND INSTRUCTIONS TO STUDENTS**

- ✧ The school time is from 8.15 am to 2.30 pm.
- ✧ CNites must be in their classrooms by the first bell at 8.15 am. At the second bell, on the days when there is a school assembly, all should march to the place assigned to their respective classes on the assembly ground; on the other days, they sit in their classrooms in silence.
- ✧ 8:25 am Prayer and Attendance
- ✧ 2:25 pm National anthem
- ✧ 2:30 pm Dispersal
- ✧ CNites must ensure that they wear masks on campus and on the bus and carry spare masks and hand sanitizers. Covid Protocols are to be always followed.
- ✧ When a teacher enters or leaves the class, all CNites must stand and greet the teacher.
- ✧ If no teacher comes to the class even after three minutes since the commencement of the period, the class prefects should report the matter to the class teacher.
- ✧ CNites should greet the teachers, elders, and one another.

- ✧ During intervals and play time, CNItes should not go out of the school campus. They should avoid unwanted shouting, quarrelling and the use of discourteous language.
- ✧ CNItes should bring their Handbook to school daily. For the entries made in the columns intended for parents in the Handbook, the CNItes should obtain the parent's acknowledgment by signature, the very next day.
- ✧ ID cards are to be always worn by all CNItes along with the uniform on the school campus and on the school buses.
- ✧ Any exchange of articles or money transactions between CNItes is forbidden.
- ✧ CNItes are not permitted to bring cell phones, cameras, i-pods, i-pads, pen drives, cosmetics etc. to school. They are not allowed to bring two or four wheelers into the school campus. Bicycles are allowed.
- ✧ Cases of regular medication or diseases which are contagious should be reported to the Principal / Vice Principal and Class teachers.
- ✧ Habitual negligence of school work, dishonesty, obscenity in word or act, insubordination or other such acts of misconduct will involve disciplinary action which in extreme cases, will be expulsion from the School.
- ✧ Disobedience and defiance of authorities, disrespect to teachers and staff, malpractices in the examination, lack of interest in studies and conduct inconsistent with the reputation and moral values which CNItes seek to uphold, will be viewed seriously, and may even lead to dismissal from the school.
- ✧ Any student who requires an exemption from wearing uniform for a specific period on medical

grounds should get written permission from the Principal.

- ✧ Students should be habitually clean and neatly dressed in proper school uniform.
- ✧ On special occasions students should wear modest dress. Sleeveless tops, tight bottom party wear etc. are not allowed in the school.
- ✧ Bangles, anklets, and wristbands are not allowed.
- ✧ CNItes should not colour their hair or nails.
- ✧ The use of gel on hair is prohibited.
- ✧ Tattooing is not allowed.
- ✧ Valuables are not allowed in the school.
- ✧ Socks and innerwear should be washed daily and should be hygienic.
- ✧ Boys should have a neat haircut.
- ✧ Boys should wear a vest under the shirt.
- ✧ Boys are not expected to wear low waist trousers in school.
- ✧ Earrings are not allowed for boys.
- ✧ Girls should tie a single pony with black bands and those with long hair should tie it in a single plait with a black band.
- ✧ Girls can only wear stud earrings.
- ✧ Girls should wear proper innerwear.
- ✧ Girls should wear tights under their skirts. (non-uniform)
- ✧ Girls are not allowed to wear any make-up.
- ✧ Gold ornaments are not allowed in the school.
- ✧ Running or shouting inside the school buildings/ classrooms or playing in the classrooms is not allowed.
- ✧ All should speak in English at all times, at school and on the school bus.

**INSTRUCTIONS TO PARENTS**

- 1) Good education is the joint effort of CNIS and the parents. The full co-operation of the parents is earnestly solicited. Children learn not only from the classrooms but also from other sources, such as home, books, friends, library, radio, cinema, TV, internet etc. Hence, parents have a great responsibility to provide access to such sources, but with great care. As children come to school from different backgrounds, it is advisable not to compare one child with another. If children complain about school matters, parents are requested to inform the Principal of such matters and withhold their judgment until a proper investigation is made. A little care in such matters often prevents unhappy consequences.
- 2) If your child has habits, traits or any special learning needs, which needs special observation, the Principal and class teacher may be taken into confidence.
- 3) Parents are expected to cooperate with the school authorities by ensuring punctuality and discipline, by seeing that their children prepare their lessons and by taking an active and healthy interest in their activities in the school.
- 4) Parents are advised to attend the Parent-Teacher Meetings regularly and make use of the opportunity to discuss the problems, development, and progress of their wards.
- 5) Occasional reports from teachers are made in the school handbook/school app. Parents are requested to acknowledge them by signing the same.
- 6) Private tuitions are not encouraged.
- 7) Parents and guardians are specially requested to notify the school of any change in their address or phone numbers.

- 8) Parents can regularly communicate with the school through the CNIS website, Class Dojo and Class WhatsApp groups.
- 9) Meeting teachers in class and during class hours is not permitted. However, teachers will be available on the fourth Friday of every month after school from 2.30 pm to 3.30 pm. Parents can meet their wards' teachers in their respective classes.
- 10) Any clarification regarding school work should be discussed with the teacher in the school itself. Phone contact with teachers is not allowed during school hours.
- 11) Birthday celebrations are restricted to the distribution of sweets only. Cutting cakes is not allowed.
- 12) CNites are not permitted to leave the school premises during school hours if they want, they have to obtain an out pass signed by, before presenting it to the Principal.
- 13) All the parents should bear in mind that if their ward is not using the school bus on a particular day, they should inform the same in the school office before 1.00 pm.

#### **SCHOOL BUS FACILITY**

The school provides transportation facilities to students. The bus fee will be collected in three instalments along with the school fees. The bus facility should be availed for an entire term. For any change in the boarding point or discontinuance of the bus, the facility should be promptly made in writing a month in advance.

The bus fee can be remitted using the school website [www.cnis.in](http://www.cnis.in).

**RULES FOR CNITES USING THE SCHOOL BUSES**

- 1) CNites should be at the bus stop at least 5 minutes before the scheduled time.
- 2) CNites should not lean out of the window or put their arms out of the window.
- 3) CNites should not throw anything out of the window.
- 4) All CNites using the school bus facility will have to carry their bus passes and identity cards while travelling and they should be produced for verification on demand. (Bus passes will be issued only if the bus fees are paid). Parents are not permitted to travel by school bus.
- 5) CNites may not interchange bus routes without prior approval of the Principal or Vice Principal. If a student is seen travelling on a route/trip that is not the one for which the bus pass is issued, he/she will not be permitted to travel on the school bus thereafter.

**FEES**

The fee is collected in three instalments. Tuition fees and bus fees can be remitted online. Please log on to [www.cnis.in](http://www.cnis.in) for details of online payment.

- 1st Installment : To be paid before the end of June.  
Fine will be levied from 1st July.
- 2nd Installment : To be paid before the end of September (without a fine).
- 3rd Installment : To be paid before the end of January (without a fine).

If there is a default in the payment of fees within the time specified above, there will be a fine of Rs. 100/- for each additional month of default.

If the fee is not remitted, the name of the student will be removed from the roll and he/she will not be readmitted without permission from the Principal, and payment of a readmission fee of Rs. 1000/-.



**Academic Calendar 2023-24**  
**MAY 2023**

1	Mon	H	May Day
2	Tue		
3	Wed		Online classes begin for Grades X - XII
4	Thu		
5	Fri		
6	Sat		
7	Sun	H	
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat	H	Second Saturday
14	Sun	H	
15	Mon		Online classes begin for Grade V and IX
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		Class Test – Grades X, XI and XII
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		
30	Tue		
31	Wed		

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What you earn by deceit and theft will melt like snow.

**JUNE 2023**

1	Thu		Classes begin on the School Campus
2	Fri		
3	Sat		
4	Sun	H	
5	Mon		Class Assembly - Grade XII (Reopening Day Ceremony), World Environment Day
6	Tue		
7	Wed		
8	Thu		CNIS Election
9	Fri		
10	Sat	H	Second Saturday
11	Sun	H	
12	Mon		Merit Day
13	Tue		
14	Wed		
15	Thu		Investiture Ceremony
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		National Reading Day
20	Tue		
21	Wed		International Yoga Day & World Music Day
22	Thu		Class Assembly – Grade XI (Theme -International Yoga Day & World Music Day), Charity Inauguration, Yoga Competition
23	Fri		Cultural Fest – Thrill CNIS 2023-'24 – Literary Events begin
24	Sat		Yoga Workshop, Parents' Day
25	Sun	H	
26	Mon		
27	Tue		
28	Wed	H	Bakrid
29	Thu		Class Assembly – X , CCA Inauguration
30	Fri		
Number of working days : 22			

Tell me who your friends are, and I shall tell who you are.

**JULY 2023**

1	Sat		National Doctor's Day
2	Sun	H	
3	Mon	H	St. Thomas Day
4	Tue		Class Test I begins, Mid Review I for Grades X and XII
5	Wed		
6	Thu		
7	Fri		Class Test I ends
8	Sat	H	Second Saturday
9	Sun	H	
10	Mon		
11	Tue		World Population Day
12	Wed		
13	Thu		
14	Fri		
15	Sat		
16	Sun	H	
17	Mon	H	Karkidakavavu
18	Tue		
19	Wed		
20	Thu		Cultural Fest – Thrill CNIS 2023-'24 , Inaugural Ceremony
21	Fri		Cultural Fest – Thrill CNIS 2023-'24 , Cultural Events
22	Sat		
23	Sun	H	
24	Mon		
25	Tue		
26	Wed		Kargil Vijay Divas
27	Thu		Class Assembly - Grade IX , Girls Guild Inauguration
28	Fri	H	Muharram, World Nature Conservation Day
29	Sat		
30	Sun	H	
31	Mon		
Number of working days : 19			

Idleness is the mother of all vices and would induce one to the habit of drinking.

**AUGUST 2023**

1	Tue		Mid Review I Begins, Half Yearly Review – Grades X and XII
2	Wed		
3	Thu		
4	Fri		
5	Sat		
6	Sun	H	
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		Mid Review I Ends
12	Sat	H	Second Saturday
13	Sun	H	
14	Mon		
15	Tue	H	Independence Day
16	Wed		
17	Thu		
18	Fri		Open House 1 - KG and Junior School
19	Sat		Open House 1 - Middle and Senior School
20	Sun	H	
21	Mon		
22	Tue		
23	Wed		
24	Thu		KG Onam Celebration
25	Fri		Onam Celebration for Grades I – XII , School closes for Onam Vacation
26	Sat	H	
27	Sun	H	
28	Mon	H	Ayyankali Jayanti, First Onam
29	Tue	H	Thiruvonam
30	Wed	H	Third Onam
31	Thu	H	Fourth Onam, Shri Narayanaguru Jayanthi
			Number of Working Days: 18

You should forgive and forget the wrong doings of others.

**SEPTEMBER 2023**

1	Fri	H	National Nutrition Week
2	Sat	H	
3	Sun	H	
4	Mon		School Reopens after Onam Vacation
5	Tue		Teachers' Day - Student Council
6	Wed	H	Shri Krishna Jayanthi
7	Thu		
8	Fri		
9	Sat	H	Second Saturday
10	Sun	H	
11	Mon		
12	Tue		
13	Wed		
14	Thu		Talents Day
15	Fri		
16	Sat		
17	Sun	H	
18	Mon		
19	Tue		
20	Wed		Class Assembly – Grade VIII , Grandparents' Day
21	Thu	H	Shri Narayana Guru Samadhi
22	Fri		
23	Sat		Annual Sports Meet
24	Sun	H	
25	Mon		
26	Tue		
27	Wed	H	Nabi Dinam
28	Thu		
29	Fri		World Heart Day
30	Sat		
<b>Number of Working Days: 18</b>			

Take special care to keep modesty while you sit, walk or lie down.

**OCTOBER 2023**

1	Sun	H	
2	Mon	H	Gandhi Jayanti
3	Tue		Cambridge October-November Exam Session Begins [Tentative]
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun	H	
9	Mon		Half Yearly Review begins
10	Tue		World Mental Health Day
11	Wed		
12	Thu		
13	Fri		
14	Sat	H	Second Saturday
15	Sun	H	
16	Mon		World Food Day
17	Tue		
18	Wed		
19	Thu		
20	Fri		Half Yearly Review ends
21	Sat		
22	Sun	H	
23	Mon	H	Mahanavami
24	Tue	H	Vijayadashami
25	Wed		
26	Thu		
27	Fri		Class Tour for Grades KG - VI
28	Sat		Open House II
29	Sun	H	
30	Mon		
31	Tue		
Number of Working Days: 19			

Desire that others love you, and not that they fear you.

**NOVEMBER 2023**

1	Wed		
2	Thu		Class Assembly – Grade VII (Kerala Piravi)
3	Fri		
4	Sat		Artwise Competitions
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		
9	Thu		Class Assembly – Grade V
10	Fri		Class Tour for Grades VII - IX
11	Sat		
12	Sun	H	Diwali
13	Mon		
14	Tue		Children's Day (Kindergarten and Grade I ), Reading Program Inauguration
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	H	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		Annual Educational Fair
25	Sat		
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		Principal's Day
Number of Working Days: 22			

You ought to reach home before evening and take part in the evening prayers.

**DECEMBER 2023**

1	Fri		
2	Sat		
3	Sun	H	
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		Annual Day and Christmas Celebration
9	Sat	H	Second Saturday
10	Sun	H	
11	Mon		
12	Tue		
13	Wed		Mid Review II & IGCSE Mock Exam I begin
14	Thu		
15	Fri		
16	Sat		
17	Sun	H	
18	Mon		
19	Tue		
20	Wed		
21	Thu		Mid Review II ends, School Closes for Christmas vacation
22	Fri	H	
23	Sat	H	
24	Sun	H	Christmas Eve
25	Mon	H	Christmas
26	Tue	H	
27	Wed	H	
28	Thu	H	
29	Fri	H	
30	Sat	H	
31	Sun	H	
Number of Working Days: 16			

Your angels will be turned to devils, if you fall into evil situations.



**JANUARY 2024**

1	Mon	H	New Year's Day
2	Tue	H	Mannam Jayanti
3	Wed		School reopens after Christmas vacation St. Chavara Day
4	Thu		Founder's Day Assembly, IGCSE Mock Exam II & AS and A Level Mock Exam I begin
5	Fri		
6	Sat		
7	Sun	H	
8	Mon		
9	Tue		
10	Wed		
11	Thu		Class Assembly – Grade IV
12	Fri		
13	Sat	H	Second Saturday
14	Sun	H	
15	Mon	H	Pongal
16	Tue		AS and A Level Mock Exam II begin
17	Wed		
18	Thu		Class Assembly- Grade III
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		National Girl Child Day
25	Thu		
26	Fri	H	Republic Day
27	Sat		
28	Sun	H	
29	Mon		Class Test II begins
30	Tue		
31	Wed		
Number of Working Days: 19			

Attain punctuality by means of a regular timetable.

**FEBRUARY 2024**

1	Thu		IGCSE Exams March Series 2024 begins (Tentative) AS and A Level Exams March Series 2024 begins (Tentative)
2	Fri		
3	Sat		
4	Sun	H	
5	Mon		
6	Tue		
7	Wed		Class Test II ends
8	Thu		
9	Fri		
10	Sat	H	Second Saturday
11	Sun	H	
12	Mon		
13	Tue		
14	Wed		
15	Thu		Class Assembly – Grade II (Tentative)
16	Fri		
17	Sat		Open House III
18	Sun	H	
19	Mon		
20	Tue		
21	Wed		
22	Thu		
23	Fri		
24	Sat		
25	Sun	H	Attukal Pongala
26	Mon		
27	Tue		
28	Wed		
29	Thu		
Number of Working Days: 21			

Let your friends be those who love God.

**MARCH 2024**

1	Fri		
2	Sat		
3	Sun	H	
4	Mon		
5	Tue		Kinder Graduation Day
6	Wed		Graduation Day
7	Thu		Class Assembly Grade-VI (Theme: Gratitude and Appreciation), Flag Folding Ceremony, Class Social
8	Fri	H	Maha Shivratri, International Women's Day
9	Sat	H	Second Saturday, Class Tour for Grades X-XII
10	Sun	H	
11	Mon		Annual Review begins
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun	H	
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	Palm Sunday
25	Mon		Reserve Day
26	Tue		
27	Wed		
28	Thu	H	Maundy Thursday
29	Fri	H	Good Friday
30	Sat	H	Holy Saturday
31	Sun	H	Easter
<b>Number of Working Days: 18</b>			

The day on which you have not done any good to your fellowmen will not be recorded in your book of life.

**APRIL 2024**

1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun	H	World Health Day
8	Mon		
9	Tue	H	Eid-al-Fitr
10	Wed		
11	Thu		Announcement of Results
12	Fri		
13	Sat	H	Second Saturday
14	Sun	H	Vishu, Dr Ambedkar Jayanti
15	Mon		
16	Tue		Cambridge Checkpoint Exam (Tentative)
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		
30	Tue		

Keeping bad books is like hiding fire in hay.

**A MODEL DAILY PROGRAMME**

5.00 a.m.	To rise
5.30 a.m. to 6.30 a.m.	Prayers, Study
6.30 a.m. to 7.00 a.m.	Breakfast, Newspaper reading and to school
8.15 a.m. to 2.30 p.m.	At school
3.00 p.m. to 3.30 p.m.	Back home, Lunch
4.00 p.m. to 5.00 p.m.	Study, Homework
5.00 p.m. to 6.00 p.m.	Games, Bath
6.00 p.m. to 7.30 p.m.	Study
7.30 p.m. to 8.00 p.m.	T.V. time, News
8.00 p.m. to 8.30 p.m.	Dinner
8.30 p.m. to 10.00 p.m.	Study
10.00 p.m. to 10.15 p.m.	Prayer
10.15 p.m.	To bed

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*N.B: Study the above daily programme carefully and prepare your own programme in consultation with your guardian and write it down in the space provided on page 54.*

# MY DAILY PROGRAMME

Parent/Guardian

Student

The humble man is the greatest among men.

<b>NAMES OF TEACHERS</b>			
Grade .....		Div .....	Class Teacher .....
SL	Name of Teacher	Subject	Email
1			
2			
3			
4			
5			
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11			

Do not insult or trouble the poor.

<b>NAMES OF TEACHERS</b>			
Grade .....	Div .....	Class Teacher .....	Email .....
SL	Name of Teacher	Subject	Email
1			
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Go to school regularly and recall to mind what is taught during the week.



**PORTIONS (Class Test 1)**

Subjects	Date	Portions

---

Regular reading of good books and meditating them will illumine the mind.

### PORTIONS (Class Test 2)

Subjects	Date	Portions

Tell me who your friends are, and I shall tell who you are.

**PORTIONS (Mid Review 1)**

Subjects	Date	Portions

---

Idleness is the mother of all vices and would induce one to the habit of drinking.

### PORTIONS (Mid Review 2)

Subjects	Date	Portions

Keeping bad books is like hiding fire in hay.

**PORTIONS (Half Yearly Review)**

Subjects	Date	Portions

Regular reading of good books and meditating them will illumine the mind.

**PORTIONS (Annual Review)**

Subjects	Date	Portions

Desire that others love you, and not that they fear you.

**Leave Record**

Date of Application	No. of Days & Date	Reason of Absence	Signature of Parent	Remarks and Signature by the Class Teacher

Laziness fosters evil habits.

**Leave Record**

Date of Application	No. of Days & Date	Reason of Absence	Signature of Parent	Remarks and Signature by the Class Teacher

Attain punctuality by means of a regular timetable.



**Leave Record**

Date of Application	No. of Days & Date	Reason of Absence	Signature of Parent	Remarks and Signature by the Class Teacher

Regular reading of good books and meditating them will illumine the mind.























**Home Assignment**

Date	Subject	Details of homework	Parent's Signature
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Keeping bad books is like hiding fire in hay.

### Home Assignment

Date	Subject	Details of homework	Parent's Signature

Attain punctuality by means of a regular timetable.

















### Home Assignment

Date	Subject	Details of homework	Parent's Signature

Desire that others love you, and not that they fear you.



**Homework Not Done**

Date	Subject	Remarks	Signature Teacher Parent

Your angels will be turned to devils, if you fall into evil situations.

**Principal's Page**

Date	Remarks	Parent's Signature

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Take special care to keep modesty while you sit, walk or lie down.



**Class Teacher's Page**

Date	Communication/Message with the signature of the teacher	Parent's Signature

---

What you earn by deceit and theft will melt like snow.

**Class Teacher's Page**

Date	Communication/Message with the signature of the teacher	Parent's Signature

Had you not lighted the lamp during the day time, you could have lit it during night.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

Take special care to keep modesty while you sit, walk or lie down.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

Keeping bad books is like hiding fire in hay.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

---

Children, you are God's gift in the hands of your parents.

**Teacher's Page**

Date	Communication/Message with the signature of the teacher	Parent's Signature

You ought to reach home before evening and take part in the evening prayers.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

Your angels will be turned to devils, if you fall into evil situations.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

God decides your vocation and it is up to you to choose it.



**Teacher's Page**

Date	Communication/Message with the signature of the teacher	Parent's Signature

If your parents have left any obligation of restitution, fulfil it with diligence and devotion.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

Even if you are grown in age and maturity, you have to respect your parents and submit to them.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

Do not hate your own brethren.

### Teacher's Page

Date	Communication/Message with the signature of the teacher	Parent's Signature

Take special care to keep modesty while you sit, walk or lie down.

**Parent's Page**

Date	Communication/Message with the signature of the parent	Teacher's Signature

---

Regular reading of good books and meditating them will illumine the mind.

**Parent's Page**

Date	Communication/Message with the signature of the parent	Teacher's Signature

Children, you are God's gift in the hands of your parents.

**Parent Teacher Meeting**

Date	Attended / Not Attended	Reason for not attending	Signature		Remark
			Parent	Class Tr	

*\* Please bring the hand book during PTA Meeting.*

Attain punctuality by means of a regular timetable.

## Notes

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The day on which you have not done any good to your fellowmen will not be recorded in your book of life.



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You should forgive and forget the wrong doings of others.

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Keeping bad books is like hiding fire in hay.

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Attain punctuality by means of a regular timetable.

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Attain punctuality by means of a regular timetable.

Notes

Date	

What you earn by deceit and theft will melt like snow.



## School Bus Routes and Timings

*Kindly accommodate changes that may arise*

### BUS NO. 1

SI. No.	BOARDING POINT	TIME	
		am	pm
1	Golf Links	6.30	3.45
2	Pippinmoodu Jn	6.35	3.42
3	Soorya Gardens Park	6.37	3.40
4	PTP Nagar	6.42	3.38
5	Vattiyoorkavu Jn	6.46	3.35
6	Moonnammoodu	6.56	3.25
7	Manikandeswaram	7.05	3.15
8	Peroorkada	7.15	3.12
9	Kudappanakunnu	7.20	3.07
10	Mukkola	7.25	3.03
11	Maruthoor	7.30	2.58
12	Mannanthala Jn	7.38	2.50
13	Keraladithyapuram	7.40	2.48
14	Njandoorkonam Jn	7.45	2.42
15	Chengottukonam	7.50	2.40
16	School	8.00	2.30

### BUS NO. 2

SI. No.	BOARDING POINT	TIME	
		am	pm
1	Christ Nagar Vellayambalam	6.30	3.35
2	Indira Bhavan (KPCC)	6.40	3.33
3	Sasthamangalam Jn	6.45	3.30
4	Easwaravilasam (Azad Jn)	6.50	3.25
5	DPI Junction	6.55	3.22
6	Womens College	6.57	3.21
7	Trivandrum Club	6.59	3.20
8	Althara	7.00	3.19
9	Museum	7.02	3.16
10	Nandavanam	7.05	3.15
11	Law College Jn	7.09	3.11
12	Vadaikadu	7.11	3.09
13	Pattoor	7.20	3.00
14	Pettah	7.23	2.57
15	Kallummoodu	7.24	2.56
16	Venpalavattom	7.28	2.52
17	Lulu Mall	7.30	2.50
18	Thampuranmukku	7.40	2.40
19	School	8.00	2.30

### BUS NO. 3

SI. No.	BOARDING POINT	TIME	
		am	pm
1	Attingal (KSRTC Bus Stand)	6.20	4.15
2	Valiyakunnu Hospital Jn	6.25	4.10
3	Mammam	6.30	4.05
4	Mangalapuram Jn	6.45	3.55
5	Gandhismarakam Jn	6.40	3.50
6	Murukkumpuzha	6.50	3.40
7	Pallipuram (CRPF Camp)	6.58	3.32
8	Kallara Temple	7.05	3.25
9	Vavarambalam Jn	7.15	3.15
10	Pothencode Jn	7.20	3.10
11	Shanthigiri Asramam	7.28	3.02
12	Koliakode Consumer Co-op. Society	7.35	2.55
13	Kattayikonam	7.48	2.48
14	Chanthavila	7.45	2.45
15	School	8.00	2.30

Take special care to keep modesty while you sit, walk or lie down.

**BUS NO. 4**

Sl. No.	BOARDING POINT	TIME	
		am	pm
1	Valiyavila Jn	6.20	3.45
2	Thirumala Jn	6.25	3.40
3	Poojappura Jn	6.30	3.38
4	Melarannoor Jn	6.40	3.35
5	Jagathy	6.45	3.31
6	Kannettumukku Jn	6.50	3.30
7	Santhikavadam	6.52	3.28
8	Kuriyathi	6.58	3.22
9	Konchiravila	7.00	3.20
10	Manacaud Jn	7.05	3.16
11	Kamaleswaram	7.08	3.13
12	Sreekandeswaram	7.13	3.11
13	Vanchiyoor (Old Collectorate)	7.14	3.10
14	Ambalathumukku	7.16	3.06
15	Kannammoola	7.19	3.03
16	Kumarapuram	7.23	2.59
17	Medical College	7.25	2.56
18	Prasanth Nagar	7.30	2.51
19	Pongumoodu Jn	7.32	2.46
20	Kallampally Jn	7.36	2.44
21	Sreekaryam	7.38	2.42
22	Pangappara	7.45	2.40
23	School	8.00	2.30

**BUS NO. 5**

Sl. No.	BOARDING POINT	TIME	
		am	pm
1	Christ Nagar Thiruvallam	6.30	3.55
2	Paruthikuzhi	6.45	3.40
3	Valiyathura	6.55	3.30
4	Vallakkadavu	7.00	3.25
5	Aksharaveedhi Road	7.05	3.20
6	Vettucaud	7.25	3.15
7	Thumpa Church	7.40	2.50
8	Kinfra (Menamkulam)	7.42	2.47
9	Menamkulam	7.45	2.45
10	Kazhakootam	7.50	2.40
11	School	8.00	2.30

**BUS NO. 6**

Sl. No.	BOARDING POINT	TIME	
		am	pm
1	Devaswomboard Jn	6.30	4.00
2	Nanthencode Jn	6.32	3.58
3	YMR Road	6.35	3.55
4	Kuravankonam	6.40	3.53
5	Kowdiar Jn	6.45	3.50
6	Toll Junction	6.48	3.42
7	Ambalamukku	6.49	3.41
8	NCC Road	6.52	3.38
9	Mannamoola Jn	7.00	3.30
10	Ambala Nagar	7.05	3.25
11	Vayalikkada Jn	7.10	3.20
12	Choozhampala	--	--
13	Muttada	7.12	3.18
14	Paruthipara	7.15	3.15
15	Nalanchira Jn	7.20	3.10
16	Kesavadasapuram	7.25	3.05
17	Kochulloor	7.30	3.00
18	Chengottukonam Post Office	7.45	2.45
19	Chengottukonam Jn	7.50	2.40
20	School	8.00	2.30

Take special care to keep modesty while you sit, walk or lie down.



**BUS NO. 7**

SI. No.	BOARDING POINT	TIME	
		am	pm
1	Kulathoor	6.45	3.45
2	Manvila (Akashavani Jn)	6.50	3.40
3	Arasumoodu	6.55	3.35
4	Thripadapuram	7.00	3.30
5	Ambalathinkara Jn	7.10	3.20
6	Greenfield Back Gate	7.15	3.15
7	Kurishadi Jn	7.20	3.10
8	Kariyavattom University college	7.25	3.05
9	Pullanivila	7.35	2.55
10	Mangattukonam Jn	7.45	2.50
11	Narickal	7.50	2.45
12	School	8.00	2.30

**BUS NO. 8**

SI. No.	BOARDING POINT	TIME	
		am	pm
1	Vellayambalam	6.30	3.35
2	Rajbhavan	6.31	3.32
3	Jawahar Nagar	6.40	3.30
4	Collector Camp House Rd	6.42	3.28
5	Kowdiar Palace Jn	6.45	3.26
6	Kuravankonam Jn	6.48	3.25
7	Upper Meridian Road	6.50	3.20
8	Marappalam	7.00	3.15
9	Plamoodu Jn	7.05	3.10
10	Anadiyil Hospital	7.10	3.05
11	Mulavana Jn	7.15	3.03
12	Gowreeshapattom Jn	7.1	3.02
13	Murinjalapalam Jn	7.25	3.00
14	Kumarapuram Jn	7.28	2.58
15	Poonthi Road	7.30	2.55
16	Venpalavattom Jn	7.35	2.50
17	Nishakkulam	7.40	2.48
18	School	8.00	2.30

**BUS NO. 9**

SI. No.	BOARDING POINT	TIME		SI. No.	BOARDING POINT	TIME	
		am	pm			am	pm
1	Attinkuzhi Kallingal Rd	7.00	3.30	8	Kaniyapuram (Kumali Mosque)	7.32	2.58
2	Attinkuzhi Railway station Rd	7.10	3.25	9	Varikkamukku	7.38	2.52
3	Kazhakootam Jn	7.15	3.18	10	Thonnal Jn	7.45	2.45
4	Kazhakootam Block Office	7.18	3.18	11	Kaniyapuram Jn	7.48	2.42
5	Vetturoad (New)	7.20	3.10	12	Vetturoad (Old)	7.52	2.38
6	Chittattumukku Road	7.25	3.05	13	Sainik School Road	7.55	2.35
7	Menamkulam	7.28	3.02	14	School	8.00	2.30

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What you earn by deceit and theft will melt like snow.

**TIME TABLE**

	8.30-9.15 <b>1</b>								
	9.15-9.35	<b>INTERVAL</b>							
	9.35-10.20 <b>2</b>								
	10.20-11.05 <b>3</b>								
	11.05-11.15	<b>INTERVAL</b>							
	11.15-12.00 <b>4</b>								
	12.00-12.40 <b>5</b>								
	12.40-1.00	<b>INTERVAL (Lunch Break)</b>							
	1.00-1.40 <b>6</b>								
	1.40-2.20 <b>7</b>								
<b>Mon</b>									
<b>Tue</b>									
<b>Wed</b>									
<b>Thu</b>									
<b>Fri</b>									
<b>Sat</b>									

Take special care to keep modesty while you sit, walk or lie down.

**Record of Late Coming**

Date	Jun	July	Aug	Sep	Oct
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You ought to reach home before evening and take part in the evening prayers.

**Record of Late Coming**

Date	Nov	Dec	Jan	Feb	Mar
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Keeping bad books is like hiding fire in hay.